

NEWCASTLE WEST GOLF CLUB



MEN'S CONSTITUTION

Version – 28/01/2022

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**Newcastle West Golf Club
Men's Club**

1. The body within Newcastle West Golf Club which shall be responsible for the organisation and administration of Golf, including liaison with the GOLF IRELAND, for the Male playing members shall be known as Newcastle West Men's Golf Club.

1.1 The objectives of the Men's Club shall be the efficient administration and organisation of all matters directly relating to the playing of golf and promotion of the Amateur game of Golf among its members.

1.2 Membership of the Men's Club shall be the male playing members of Newcastle West Golf Club elected according to Club Rule 11 with the applicable sub-paragraphs of that Rule.

1.3 Categories of Membership shall be defined in Club Rule 3 in accordance with the applicable sub-paragraphs of that Rule.

1.4 The Annual General Meeting of the Men's Club shall be held before the Annual General Meeting of Newcastle West Golf Club.

1.4.1 The Annual General Meeting of the Men's Club shall be convened by the Honorary Secretary of the Men's Club in writing or by electronic mail giving at least 10 days notice to all members eligible to attend the meeting. Notice of such meeting shall also be posted on the Men's locker notice board at least ten days before the date fixed for such meeting.

1.4.2 Those eligible to attend and vote at General Meeting's of the Men's Club are those male members in the following categories: Full Ordinary Members, Life Members, Honorary Life Members and Retired Ordinary Members.

1.4.3 The agenda for the Annual General Meeting shall include:

- Adoption of minutes of the previous Annual General Meeting and of all General Meetings held in the interim.
- Annual report of the Committee.
- Report and adoption of The Annual Financial Statement
- Election of Officers, Committee members and Auditors
- Notices of Motion properly proposed
- Any other business

1.4.4 Written notices of motion, which shall be duly proposed and seconded by any member(s) having voting rights at the meeting, nominations for Office bearers and Committee members, again duly proposed and seconded by Members having voting rights, shall be given to the Honorary Secretary in writing in time to allow them to be posted in the Clubhouse for at least seven days prior to the Annual General Meeting.

1.4.5 Notices of motion shall be confined to the areas of competence of the Men's Club

1.4.6 Voting at General Meetings of the Men's Club shall be in accordance with the standing orders of the Club.

1.4.7 The quorum for a General Meeting shall be thirty (30) members.(amended 2018)

1.4.8 The Committee shall consist of sixteen (16) members as follows: President, Vice President, Captain of the year, Vice-Captain of the year, outgoing Captain (ex-officio), Honorary Secretary, Honorary Treasurer, Competition Secretary, Handicap Secretary and seven (7) other members elected at the Annual General Meeting.

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1.4.9 The convening of special General Meetings shall follow the general requirements as set out in Rule 19.3 and its sub-paragraphs.

1.5 The day-to-day administration of the Men's Club shall be under the control of a Committee and elected Officers.

1.5.1 The principal duties of the Committee shall include

- The maintenance of proper liaison with the GOLF IRELAND
- The fulfilment of the requirements of affiliation
- The proper administration of such handicapping system as is approved by the Union
- The monitoring of compliance by the members with the handicapping system

1.5.2 The Committee shall meet at least once every two (2) months. Meetings shall be chaired by the Captain or, in his absence, any Officer of the Men's Club as nominated by the Captain. The quorum for a meeting shall be five (5) and the Chairman in addition to a debilitating vote, shall, in the case of a tied decision, have a casting vote.

1.5.3 The Committee shall be empowered to establish sub-committees to deal with any of the matters that fall within its jurisdiction, to nominate the members and Chairman of such sub-committees. The sub-committees shall cease to exist at the same time as the nominating committee goes out of office.

1.6.1 The President and Vice President of the Men's Club shall hold office for one (1) year. The President may nominate his Vice President subject to approval of the Annual General Meeting. Other Honorary Officers shall retire annually but shall be eligible for re-election.

1.6.2 In order to be eligible for election to the offices of Captain and Vice Captain, it will be required that each candidate shall have served as a member of the Committee of the Men's Club of Newcastle West Golf Club and or the Management Committee of Newcastle West Golf Club for at least three (3) years of the previous ten years. The Officers of the Men's Club shall have the rights and obligations as set out hereunder. (amended 2014)

1.6.3 The Captain shall be elected at Annual General Meeting of the Men's Club and shall be the principal officer of the Men's Club. He shall chair the Annual General Meeting of the Men's Club. The Captain shall also be an ex-officio member of the Management Council of the Club. He will normally represent the Men's Club at meetings and events organised by the counterparts of the Men's Club in other clubs. The Captain has rights on the course which precedes all other members.

1.6.4 The Vice Captain shall be elected at the Annual General Meeting. In the subsequent year he shall succeed the Captain subject to election at the Annual General Meeting. He shall also be an ex-officio member of the Management Council of the Club. His normal duties will require him to deputise for the Captain at the Captains' express request or in the Captains absence.

1.6.5 The Honorary Secretary shall take charge of all correspondence, which falls within the competence of the Men's Club Committee. He shall convene General Meetings of the Men's Club and ensure that the requisite

- documentation is in order. He shall also be responsible for the taking and safekeeping of minutes of all General Meetings of the Men's Club and of the
- 1.6.6 meetings of the Committee. He shall forward copies of such minutes to Council as the Council may require at any specific time. He shall be elected annually for one (1) year up to a maximum of three (3) years.
 - 1.6.7 The Honorary Treasurer shall, under the general supervision of the Honorary Treasurer of Newcastle West Golf Club, be responsible for all funds relating to internal Club Competitions. He shall maintain such bank accounts as are necessary for this task, and in such banks as are approved by the Council of Management. Such accounts should be open to the inspection by the Committee or Directors or members of the Council of Management of the Club at all reasonable times.
 - 1.6.8 Officers and Members of the Committee shall have been male Ordinary Members or Life members for at least three (3) years. They shall be elected annually.
 - 1.6.9 The outgoing Captain, unless elected to another office within the Men's Club, shall be an ex-officio member of the Committee for one year.
 - 1.6.10 Any places on the Committee which are not filled at the Annual General Meeting or which becomes vacant during the year may be filled by co-option by the Committee.

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